



***movements  
group***

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# *Privacy Statement Movements Group*

Beuningen, 25 May 2018

In this privacy statement we explain which personal data we process and with what objective. Wij advise you to read this carefully.

# *Role of Controller and Processor*

Movements Group only processes personal data at the request of its client. This means that not Movements Group, but the client determines what personal data are processed, for which purpose this happens and if certain data may be provided to third parties. Clients with a hosting subscription of Movements Group are Controller of their own web site(s). Movements Group will in that case be the Processor. In case of questions regarding privacy concerning the sites of our clients, please contact the owner of the site.

In addition Movements Group process data of its personnel and clients for purposes of its own organization. In that case Movements Group is the Controller.

## *Privacy laws*

Movements Group deems it important to carefully handle personal data. Personal data of our customers are therefore carefully processed and protected. While processing we keep strictly to the requirements that privacy laws demand from us. This means amongst others that:

- in this privacy statement we clearly state with which purposes we process personal data;
- we limit our collection of personal data to solely those personal data that are required for legitimate purposes;
- for the execution of the agreements with our clients we process personal data of which our clients are the Processors;
- we take adequate security measures to protect your personal data and demand the same of parties who process personal data at our request;
- we respect your right to at your request be granted access to your personal data, to amend such personal data or to remove such personal data.

## *Use of personal data*

Through the use of our sites or applications we may obtain personal data from you. We store and use only the personal data that are directly provided by you in the light of the requested service, or the personal data of which it is clear that they are provided to us for processing.

We use the following data for the objectives set out therein:

- Name/Address/City data – login and contact with a view to the agreement. When making use of the login for the service rendered to you, you have registered with a user name and password. We store your username, your password and any personal data possibly provided upon registration. Any personal data possibly provided are used solely to contact you in the light of the execution of the agreement.
- Payment data– invoice and payments  
To make the agreed payment that form a part of the agreement payment data are stored and used. These are not used for other purposes. Executed payments are stored to fulfill statutory obligations.

## *Publication*

We do not publish your personal data, unless agreed otherwise.

## *Provision to third parties*

We may provide your data to our partners if such is necessary in the light of the execution of the agreement entered into with us, or if such is a statutory obligation. In case we suspect fraud or abuse we may transfer your data to any applicable authorities.

# *Security*

We take security measures to minimize abuse of and unauthorized access to personal data. More specifically we take the following measures:

- We use secured connections (Secure Sockets Layer or SSL) which shields all information between your browser and our website when personal data are entered. We offer the use of an SSL certificate for hosting. If this is not used any consequences are the responsibility of the Processor.
- For hosting we make use of services of third parties who at least meet the security requirements of the GDPR.

As a user you should carefully maintain and secure the access to your own account, amongst others by regularly updating your password and by not leaving any computer with access to such account unattended.

# *Retention period*

The above described personal data are retained for as long as is required to render the agreed services. The Processor shall be responsible to remove the data, if necessary.

# *Access to and amendments of your data*

For questions concerning our privacy policy or questions concerning the access to and amendments (or removal) of your personal data please contact us using the contact details available at our [site](#).

If Movements Group is the Processor, you may send us a request to be granted access to your data, to amend such data or to remove such data. You may also file a so-called data export for data we use with your approval, or duly motivated inform us that you

would like to limit our processing of personal data. To avoid abuse we may ask you to identify yourself.

## *Policy accounts, access to and changing data*

If applicable the client shall be responsible for the maintenance of (new) accounts of users, to allocate role and rights and the maintenance of the content. The client shall also be responsible for the access to and changing of data.

## *Access employees Movements Group*

Employees of Movements Group have access to the site or application to provide support, functional maintenance and possibly execute other assignments of the client. This access shall not be used for other purposes.

## *Amendments tot his privacy statement*

We retain the right to make amendments to this privacy statement. It is recommended to consult this privacy statement regularly in order to stay updated of any such amendments.

*Last amendment: 25 May 2018*